Toky ANDRIATSIVOAFETRA

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**September 4, 2019**

Application for the Position of: **GSC Full-Time Finacial Analyst/Programmer**

**Job References: 242466**

**Dear Robinson, Jonathan Alan:**

I am a very analytical leader presently working as a Senior Accountant for the ILUF department. Since 2005, prior to my employment with the Church, I have worked for fortune 500 companies such as RioTinto, Goldman Sachs and Fidelity Investments.

In my current role, using Visual Basic for Application in MS Excel, I have programmed an excel spreadsheet that automatically writes emails to Church Leaders in their local languages, based on their specific conditions, reducing the approval processing time by 60% in Europe and Africa South East Areas, with superior Fraud and Loss controls than before.

In total, I have more than 11 years of work experience, including 4 years in Engineering and 7 years in Finance/Accounting.

On top of my work experience, I have also earned a Master of Business Administration from Utah Valley University in 2015, a Bachelor of Science with an emphasis in Finance, and a minor in Accounting from Brigham Young University – Hawaii, with GPAs over 3.7/4.0 at all time.

My current **Business Information System certification** include the **SAP ERP Business Integration Associate**, which demonstrates my ability to leverage technology at the workplace. I am an experienced Church accounting systems user, including MLS, LCRF, **CFIS, CUBS and SAP Business Objects**.

**Microsoft Excel** is my day to day problem solver. **I am a guru of advanced Excel functions** such as **Pivot Table, VLookup, Scenario Analysis, Goal Seek, Solver, Macros and Standard Query Language (SQL) data import/export**. I produce reports in **Tableau, Crystal Reports and create mobile applications using the SAP mobile App** assistant to have these reports handy on mobile devices.

With my Engineering background, I am also a proficient user of Geographic Information System such as ESRI ARCGIS/MAP and AUTODESK AUTOCAD MAP3D.

My financial licenses include the Series 7 and the Series 63 (Expired in March 2019, renewable as necessary).

I am confident that my set of skills, certifications and education can greatly benefit the Global Service Center Bank Data Team with data research, analysis, programming and reporting.

I am a great fit for this position because on top of my 11 years of experience in Engineering, Financial data analysis and advanced analytical skills, I am also very familiar with the Church Information Systems and its culture. Furthermore, I am proficient with VBA and SQL, which are key requirements for this position.

You will find attached to this cover letter a copy my resume and samples of VBA products that I programmed.

**Sincerely,**

**Toky ANDRIATSIVOAFETRA**